

APPROVED SEP 27 1999

**TOWN OF ANTRIM  
BOARD OF SELECTMEN'S MEETING MINUTES  
September 20, 1999**

**6:00 p.m. MEETING CALLED TO ORDER** – Chairman Seeger called the meeting to order at 6:00 p.m.

**PRESENT:** Chairman Tim Seeger, Selectmen Dargie and Tenney and Town Administrator, Kelley Collins (at 6:05 p.m.)

**6:00 p.m. MEET WITH POLICE CHIEF, BRIAN BROWN**

**Leasing of Police Vehicle** – Chairman Seeger made the Police Chief aware of some advertisements we received regarding leasing police vehicles. The Chief will look into this option.

**Crime Statistics** – The Police Chief reports that juvenile crime is at a minimum, adult crime and accidents are down

**Crosswalks** – The Chief made the Board aware of his plans to re-paint the crosswalks and to put some cross marks on them for better visibility.

**Y2K Contingency Plan** – The Chairman has reviewed the police department's Y2K contingency plan as soon as the other two commissioners get a chance to review it the Board may have questions or comments.

**Girl's Shelter** – The Girl's Shelter has been relatively quiet. There is a new director but she has been there in another capacity for some years. Chief noted that they have had a couple of runaways but that any problems have been more procedural – not with the shelter.

**Celtic Festival** – The Chief plans on having at least two officers, more if needed.

**Millennium Festivities** – The Chief asked if anyone knows what they are planning for the Millennium Celebration. He is concerned that he will already have two officers on that night because it is New Year's Eve and Y2K. The Board has not been notified of their plans yet, but will meet with them on October 18, 1999.

**Beach Restrooms** – Chief noted that leaving the restrooms open seemed to work out well. The Recreation Coordinator, Shelly Gardner, stayed on top of this and the officers swung through each night to check on them.

**House Numbering/Limrik** – The Chief missed the deadline for the Limrik to run an appeal about house numbering but it is a problem. The Chief believes that we will not get major compliance from our residents unless the Board passes an ordinance. There are quite a large number of homes that remained unnumbered in Town.

**K. Fales** – The Board asked the Police Chief if he retrieved the equipment from Mr. Fales. Chief notes that we did not but that the Fire Chief appears to be satisfied with what we have.

**6:45 p.m. MEET WITH ROAD AGENT, BOB VARNUM**

**Review notice of from NH Department of Transportation on Deering/Antrim bridge**  
The Road Agent has received a copy of the bridge E2 notice and will make sure the bridge is properly posted this week.

**Brush cutting at Gregg Lake Dam** – The Road Agent noted that he cannot put the brush while the water is running so high.

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**Driveway at Aiken Barn** – The Road Agent is waiting for his backhoe to come back from the repair shop before he can grub out the new driveway.

**Tri-Town Landfill** – The Road Agent asked Bennington to account for materials bartered and to whom.

**Y2K** – The Chairman has reviewed the Highway Department's Y2K plan. The Road Agent feels that he is pretty self-sufficient and has hand pumps for fuel, he has a generator and a list of private contractors if we need help with plowing operations

**Street Signs** – The Road Agent will inventory street signs

**Salt** – The Road Agent will start stockpiling salt in October. The Chairman asked if there is a way to keep people from accessing the salt. The Road Agent thinks the signs worked fairly well last year.

**Highway Barn** – The Road Agent is running out of space in the highway garage and was wondering how the Board feels about him obtaining a 30' or 40' box trailer for storage. The Board has no problem with this. Chairman Seeger asked the Road Agent if he has given any thought to putting a second entrance into the highway garage. The Road Agent feels that sight will be a problem with another driveway.

**Backhoe** – The backhoe is out being repaired, it has been blowing fluid, may have a bad seal.

**International** – The Road Agent noted that they just put a new clutch in the international

**Washout** – We only had one slight washout, with the recent rain storms, on Brimstone Corner Road.

#### **GENERAL BUSINESS**

- **Review, discuss and vote on the Block/Hancock Estates delinquent tax issue**

The Selectmen sent the Town Administrator to meet with Attorney Mayer last week. After spending considerable time reviewing the entire file on these properties Attorney Mayer was of the opinion that the Selectmen had no basis in law, fact or process for granting an abatement. The deadline for requesting an abatement for 1996 was March of 1997 we are well past the deadline for 1996, 1997 and 1998 abatement requests. Based on the meeting with Mr. & Mrs. Block, the correspondence to-date, the contents of the assessing file, the contents of the planning board's subdivision file and the Town Attorney's opinion Selectman Dargie made a motion to deny the abatement requested by the Blocks. Chairman Seeger seconded. VOTE: 3-0. The Town Administrator will prepare the appropriate correspondence for the Board's signature.

- **Review and discuss ConVal community service meeting, Wednesday, September 22, 1999 at 4 p.m. at the Grapevine**

The Town Administrator made the Selectmen aware of an invitation from Mary Lou O'Neil from ConVal to a meeting at the Grapevine on Wednesday, September 22, 1999 at 4:00 p.m., to discuss community service for ConVal students. Selectman Tenney noted that he originally got this call and asked her to call the office. The Town Administrator noted that the Board usually refers these kinds of offers to the Recreation Department or the Memorial Park Committee. Shelly Gardner has already been made aware of the meeting and the Town Administrator may be able to attend.

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- **Review and discuss SARA Title III committee**

The Town Administrator noted that she placed this item on the agenda so the Board would not overlook their responsibility of appointing a local emergency planning committee. We are required to have a committee, which must meet at least annually, to review the current emergency plan. In addition, we are required to have a haz-mat portion and now a Y2K contingency portion to this plan.

- **Review and discuss re-finishing floor in the Selectmen's Office**

The Town Administrator reminded the Board that her budget included \$400 to start re-finishing the wood floors in the Board's office. She received a quote of \$317 to do the office. This was all done prior to the Restoration Committee's plans. Selectman Tenney thinks we should wait to see how this turns out with the Restoration Committee. The Selectmen agreed unanimously to not allow the Town Administrator to re-finish the floors.

- **Review, discuss and authorize Town Administrator to send letter to Antrim Shelter re: parking during Antrim Celtic Celebration**

The Town Administrator has prepared a letter to the Antrim Girl's Shelter asking them not to use the Town Hall parking lot on the day of the Antrim Celtic Celebration and want the Selectmen's permission to send the letter. There was some discussion about the overnight parking of the Shelter's vans and some of their employee's cars. This practice will have to be curtailed again this winter.

- **Review and discuss request for abatement on change of use from the Gold's**

The Board of Selectmen carefully reviewed Mr. Gold's request for abatement and his comparables. While it is true that both of these properties sold for less than the assessed value, the Board noted that sales price is not necessarily market value or assessed value. Chairman Seeger made a motion to deny the Gold's request for abatement of change of use tax. Selectman Tenney seconded. VOTE: 3-0. The Town Administrator will prepare the appropriate written response for the Selectmen's signatures.

- **Review, discuss and set date(s) for interviewing assessing firms.**

The Selectmen narrowed the field of assessing firms to interview down to three. They will interview Mr. Lessard from Municipal Resources Incorporated, Wil Corcoran from Corcoran Consulting Associates, and Jeffrey Earl of Earls and Associates. The Town Administrator will set up half hour appointments from 6:30 - 8:00 p.m. on Monday, September 27, 1999.

- **Review and discuss applicants for A.R.T.S. position**

The Selectmen reviewed the two applications received for the on-call position at A.R.T.S. Bill Lang has already interviewed the two candidates. The Board would like the Town Administrator to set up interviews with both applicants on Monday, October 4, 1999.

- **Discuss dates for running employment ad(s) for Health/Welfare Officer**

The Board and Town Administrator discussed the timeframe for advertising for a replacement Health/Welfare Officer. The vacancy in the position will not occur until

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March and the Town Administrator has some concerns about advertising and hiring so early. The Board would like to run the ad in December, hire in January and train for January and February.

- **Review and discuss waiver form for volunteers and appoint said volunteers**  
The Town Administrator made the Selectmen aware that after their decision to use the waiver form provided by the New Hampshire Municipal Association – Property Liability Insurance Trust (NHMA-PLIT) she received a call from Dave Penny who is also in the insurance industry. Specifically, Mr. Penny was concerned that the indemnity waiver would require the participant to not only hold the Town harmless but even if the Town was found negligent the participant would be required to pay any award over to the Town. Mr. Penny was very concerned that the Town would find it impossible to find volunteers, of any kind, with this waiver. The Town Administrator spoke to the Trust Manager, Jon Steiner, and he explained that the insurance would still pay (with a \$10,000 maximum per year) if the Town is negligent, with or without the waiver. The Selectmen agreed to take the indemnity clause out of the waiver and ask the volunteers to sign the amended form.

- **Review and approve the minutes of the September 13, 1999 Selectmen's Meeting**  
The Board unanimously approved the minutes of the September 13, 1999 meeting, as printed.

#### **Town Administrator absence**

The Town Administrator made the Board aware that she will be taking a partial sick day on Thursday morning. She has made sure the office is adequately staffed.

#### **Meeting with Fire Department Ladies' Auxiliary**

The Town Administrator made the Selectmen aware that Mrs. Caswell called for an appointment for the Ladies's Auxiliary, to discuss their status. Mrs. Caswell is looking for about an hour. The Board reviewed their agenda(s) and appointments for the next two meetings and instructed the Town Administrator to let Mrs. Caswell know they would be happy to meet with the group, but would like to keep it to a half hour on September 27 or October 4, 1999.

#### **The Selectmen reviewed and signed the following items:**

Aiken Barn Parking Lot Lease Agreement, (1) Notice of Intent to Cut, (2) letters regarding Y2K preparedness – Antrim Village and Great Brook Homes, letter to Attorney Ransmeier & Spellman and letter to Pierce Lake Betterment Association.

#### **8:45 – 9:00 p.m. Non-Public Session, as required**

Chairman Seeger made a motion to go into Non-Public Session under RSA 91-A:3, II – c, a matter which if discussed publicly could adversely affect a person's reputation, at 8:45 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes; Selectman Tenney – yes.

The Selectmen reviewed and discussed a payment plan for delinquent taxes from a tax payer. The Board unanimously voted to enter into a payment plan with said taxpayer.

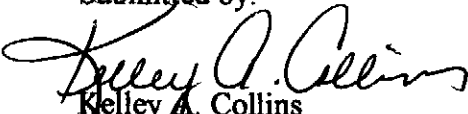
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Chairman Seeger made a motion to leave Non-Public Session at 9:00 p.m. and seal the minutes of the meeting. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes; Selectman Tenney – yes.

**Adjournment**

There being no further business to come before the Board the meeting was adjourned at 9:10 p.m.

Submitted by:

  
Kelley A. Collins  
Town Administrator

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